

*(Sample State and Local request for GETS Sponsorship)*

Date:

To: **GETS ADMINISTRATOR**  
Office of the Manager, National Communications System (OMNCS) - N2  
701 South Court House Road  
Arlington, VA 22204-2198

Re: Request for GETS Sponsorship

Dear Sir:

Upon reviewing the Government Emergency Telecommunications Service (GETS) information provided and based on our emergency telecommunications requirements, our organization, \_\_\_\_\_, having a mission which supports National Security/Emergency Preparedness, has determined that we would like to subscribe to GETS. It is requested that the National Communications System (NCS) arrange sponsorship of our (*State or Local*) Government organization. It is the understanding of our organization that the only charge for this service is usage when making calls using a GETS PIN card.

We understand that upon approval of this request, we will be provided a letter notifying us of the sponsorship and requesting we establish a Billing Account with a Program Designator Code (PDC) for billing and payment of our GETS calls. If you have any questions, please contact \_\_\_\_\_ at \_\_\_\_\_.

Address of contact person:

Fax number of contact person:

*(Signed)*

**This letter may be faxed to the OMNCS, GETS ADMINISTRATOR at (703) 607-4801.**